**Program Grant Application**

**Nonprofit Organizational Operating Budget**

**For the Year Ending: 2019**

|  |  |
| --- | --- |
|  | **Approved**  **Annual Budget** |
| **Revenue** |  |
| **Revenue Sources** |  |
| Individual Contributions |  |
| Corporate Contributions |  |
| Foundation of East Chicago |  |
| United Way |  |
| Other |  |
| **Total Support & Revenue** | $ |
|  |  |
| **Expenses** |  |
| **Expense Categories** |  |
| **Salaries & benefits** |  |
| Permanent staff |  |
| Temporary staff |  |
| **Operating expenses** |  |
| Office supplies |  |
| Telephone |  |
| Rent |  |
| Utilities |  |
| Insurance |  |
| Printing |  |
| Postage |  |
| Equipment rental |  |
| **Equipment & fixed assets** |  |
| Office furniture |  |
| Computer Equipment |  |
| **Other** |  |
| Memberships |  |
| Staff training |  |
| Publications |  |
| Other |  |
| **Total Expenses** | $ |
|  |  |
| **Excess (deficiency of support over (under) expenses**  **Total Support – Total Expenses** | $ |